



Standard 7: Quality Assuring Compliance with the Standards

The De La Salle Brothers will conduct a systematic assessment of the safeguarding standards at all levels of their mission.

This section outlines the following methods of compliance to the Standards:

1. Community visits by the Brother Provincial and the DLP
2. Annual community self-audit
3. Annual report by the DLP to the Brother Provincial on Standards 2, 3 and 4.
4. Handover and induction of new leadership team and replacement of Safeguarding Personnel

1. Community Visits

During community visits the Brother Provincial and/or the DLP will meet with the safeguarding representative and check that effective practice is being implemented. The check list will include:

- Safeguarding Notices
- Community Safeguarding Folder
- Storage of Safeguarding Documents
- Sacristy Register
- Register of people using the De La Salle properties
- List of people who are living in the community other than the one to which they are appointed.

2. Community Safeguarding Audit

A community Safeguarding Audit on Standards 1, 5 and 6 will be completed in each community by the Brother Director with the assistance of the Community Safeguarding Representative.

Audit Process

1. The DLP forwards the audit for completion by Community house on an annual basis.
2. Returns are analysed for compliance by the Safeguarding Committee.
3. An annual report is prepared for the Brother Provincial reviewing compliance and providing recommendations for further action and improvement where necessary.
4. Recommendations for change are incorporated into the three-year child Safeguarding Plan.
5. The Brother Provincial will notify the NBSCCCI each calendar year that:
 - The local Child Safeguarding Audit has been completed
 - The DLP has completed the annual report.

3. Annual Report by DLP to the Brother Director

The DLP will make an Annual Report to the Brother Director on Standards 2, 3 and 4.

Report Process

The DLP will:

- analyse all allegations and case files for the previous year
- review compliance
- make recommendations for further action and improvement.

Recommendations for change are incorporated into **to** the three-year child Safeguarding Plan, if appropriate.

All documents produced will be in compliance with data protection requirements.

4. Safeguarding Handover & Induction of a New Leadership Team / DLP/Support Person



The responsibility to ensure all necessary child safeguarding actions have been taken rests with the Brother Provincial. Upon coming into office the new Brother Visitor and his Leadership Team will familiarise themselves with the Institute's child safeguarding policy and procedures, the child safeguarding structure of the District, safeguarding personnel and case management records.

The incoming Leadership Team will:

- Meet with the outgoing Leadership team to discuss relevant safeguarding issues
- Meet with the Safeguarding Committee to familiarise themselves with the processes that are in place to create safe environments
- Meet with the DLP and Support Person to receive a briefing on:
 - All cases against living De La Salle Brothers
 - Responses to complainants.
 - Safeguarding in the District
- Familiarise themselves with the Safeguarding Handover File

New Safeguarding DLP or Support Person

A new DLP or Support Person will receive induction for their role and be briefed by his/her predecessor.